

**Metro Gold Line Foothill Extension Construction Authority Board Meeting
 Construction Authority Offices
 406 E. Huntington Drive, Suite 202
 Maria Dalton Community Room
 Monrovia, California 91016**

**April 27, 2016
 7:00 P.M.**

1. Call to Order:

Chairman Tessitor called the meeting to order at approximately 7:04 pm.

2. Roll Call:

Member	Appointing Entity	Present	Absent
<i>Voting Members</i>			
Doug Tessitor, <i>Chair</i>	City of Pasadena	X	
Sam Pedroza, <i>Vice Chair</i>	SGVCOG	X	
Marisol Rodriguez (Alt)	City of Los Angeles		X
Paul Leon	City of South Pasadena	X	
John Fasana	LACMTA	X	
<i>Non-Voting Members</i>			
Carrie Bowen	Governor of California	X	
Gene Masuda	City of Pasadena	X	
Daniel Evans	City of South Pasadena	X	
Alan Wapner	SANBAG		X
<i>Alternate Members</i>			
Gene Murabito	SGVCOG	—	—
Deborah Robertson	SANBAG	—	—

3. Pledge of Allegiance

Gene Masuda led the Pledge of Allegiance.

4. Public Comments on Items On/Off Agenda

Chairman Tessitor inquired if there was anyone who wished to provide public comment on items on or off the Agenda – hearing and seeing none, Chairman Tessitor closed public comment.

5. CEO’s Monthly Report

Mr. Balian reviewed the Critical Path Schedule for Glendora to Montclair which include Safety & Security Certification Plan in June 2016; Submit Project Study Report/Project Report in June 2016; CPUC applications submitted by September 2016; Develop ACE Drawings by October 2016; Station Design and Art Review (SDAR) work complete by

December 2016; complete NEPA for SANBAG Segment by June 2017; enter into BNSF Agreement by June 2017 and submit USACE Permits by June 2017.

Mr. Balian indicated Metro is looking for support for the LRTP and the ballot initiative and that item will be presented to the Board on the June 8th Board Agenda.

Item received and filed.

6. Consent Calendar

- a. Approval of Minutes of Special Board Meeting held March 23, 2016**
- b. Approval of Employee Policy Revisions** (Construction and Management & Personnel Committees)
- c. Consideration of Salary Schedule** (Construction and Management & Personnel Committees)

Chairman Tessitor requested a motion to approve the Consent Calendar Items. Board Member Fasana made a motion to approved the Consent Calendar which was seconded by Board Member Pedroza and approved unanimously. Board Member Leon abstained from Agenda Item 6.a. Board Minutes as he was not present.

7. General Board Items

- a. Project Update: Receive and File Report on closeout of the Pasadena to Azusa segment of the Foothill Gold Line**

Mr. Balian introduced Chris Burner, Chief Project Officer, to present the report. Mr. Burner indicated that the Pasadena to Azusa segment of the Gold Line Foothill Extension project was built with three design build contracts (1)Skanska USA which was responsible for building the Gold Line Bridge that achieved substantial completion November 29, 2012 and *final Acceptance was granted October 4, 2013*; (2) Foothill Transit Constructors (FTC), a joint venture between Kiewit and Parsons which was responsible for all elements of the project except for Gold Line Bridge and parking facilities and achieved substantial completion September 23, 2015; and (3) Webcor Builders (Webcor) which was responsible for construction of parking facilities and intermodal enhancements and achieved substantial completion August 28, 2015. Mr. Burner indicated that the FTC and Webcor contracts have a few open items which require closure prior to final contract closeout. Mr. Burner indicated that FTC is still completing the following punch list items (126 of 4245 items open); spare parts delivery (50% complete); as-built drawings (60% submitted), and systems performance demonstration test (final report being prepared). Mr. Burner indicated that Webcor is still completing the following items: as-built drawings (45% submitted) and submission of record documents. Mr. Burner indicated that Authority staff also continues to work with Metro and corridor cities regarding the transfer of all project properties to the appropriate party.

Board Member Fasana inquired as to the status of Citrus Avenue construction. Mr. Burner indicated that work has been started and currently a storm drain is being installed. Mr. Burner indicated that completion is expected in July and the traffic signal will be installed in August.

Item received and filed.

b. Award of Contract No. C1177 for Program Management Services in an amount not to exceed \$9,000,000 over three years

Mr. Balian presented the item. Mr. Balian indicated that the Construction Authority issued Request for Proposals (RFP C1177) for Program Management Services on February 3, 2016. Mr. Balian indicated that the primary purpose of this procurement is to identify a firm who can provide program management services for the Construction Authority. Mr. Balian indicated that the Construction Authority received one proposal, from Hill International, Inc. Mr. Balian indicated that even though only one proposal was received, Construction Authority staff determined that the procurement followed all applicable policies, laws and regulations.

Mr. Balian indicated that the scope of services includes work related to: (1) Engineering and Design Management; (2) Construction Management; (3) Systems; (4) Southern California Regional Rail Authority (SCRRA) & Freight Operators / Track; (5) Third-Party Management; (6) Change Management; (7) Project Control; (8) Document Control; (9) California Public Utilities Commission (CPUC) and Safety; (10) Environmental Analyses, Clearance and Monitoring; (11) Operations Planning and Analysis; and (12) Other Services.

Mr. Balian indicated that the proposal from Hill International, Inc. was reviewed by an evaluation committee comprised of Colin Tudor, Assistant City Manager of the City of Claremont; Gary Baker, Deputy Executive Officer of LACMTA's Regional Connector Transit Project; and Chris Burner, Chief Project Officer of the Construction Authority. Mr. Balian indicated that the proposal was evaluated on (1) qualifications, related experience, and financial stability; (2) staffing and personnel / team organization; and (3) project / agency understanding and approach. Mr. Balian indicated that the Hill proposal was found responsive and scored a total of 87 out of 100 points in response to the three categories.

Mr. Balian indicated that the contract award is for three years in the amount of \$9 million dollars. Mr. Balian indicated that the dollars can be scheduled as needed depending on the project status. Mr. Balian indicated that staff was recommending award of the contract to Hill International, Inc. by the Board.

Board Member Bowen inquired if the DBE/Small Business criteria and goals was included in the procurement. Mr. Purcell indicated the information and goal was included in the RFP and that Hill International has made the commitment to meet the Construction Authority's goal.

Chairman Tessitor requested a motion to Award of Contract No. C1177 for Program Management Services in an amount not to exceed \$9,000,000 over three years. Board Member Fasana made a motion to approve the item which was seconded by Board Member Leon and approved infamously.

c. Receive and File: Monthly Update

Mr. Burner provided the Monthly Update Report. Mr. Burner indicated that with regard to Glendora to Montclair Progress to date staff completed Phase 1 ISA; prepared Project Study Report/Project Report (PSR/PR) for Caltrans review; submitted the Safety and Security Certification Plan for submission to Metro for signature; continued advancement of plan and profile drawings; continued right-of-way survey and drawings; continued geotechnical work (completed 1 phase of 3 phase process); continued conceptual design of parking facilities; continued review of Phase 1 ESA and will begin Phase 2 ESA and ADL investigation work in the near future; continued composite utility drawings; continued to attend coordination meetings with corridor City staff to discuss project and continued the Station Design and Art Review program (SDAR).

Mr. Burner indicated that with regard to Glendora to Montclair Progress next 6 to 12 months staff will complete Environmental Site Assessments; complete ADL Investigation; complete geotechnical work; receive approval of the PSR/PR from Caltrans; receive approval of the SSCP from CPUC; complete updated noise and vibration analysis; complete advanced conceptual engineering drawings; receive approval of CPUC applications; execute MCAs with Metro, SCRRA, and other third parties and obtain USACE permits.

Mr. Burner indicated that with regard to Pasadena to Azusa Closeout staff continued addressing punch list items to secure permanent Certificate of Occupancy; continued closing out all punch list items throughout Alignment and at Parking Facilities; Authority staff continued reviewing as-built drawings; Authority staff continued working with Metro to transfer spare parts; continued systems performance demonstration testing; and Authority staff continues to monitor construction of south portion of Citrus Avenue in Azusa by Rosedale Land Partners.

Mr. Burner indicated that with regard to Upcoming Activities next 3 to 4 months' staff will complete punch list items along Alignment and at parking facilities with all agencies (CPUC, FLSSC, cities, Metro, and SCRRA); obtain permanent Certificate of Occupancy; provide remaining spare parts to Metro; finalize all As-Built drawings and provide to Metro; receive final mitigation monitoring program report from FTC and finalize systems performance demonstration testing.

Chairman Tessitor inquired in complaints are continuing with regard to signaling issues. Mr. Balian indicated that over the past few weeks there have been minimal complaints since the changes have been implemented.

Item received and filed.

8. General Counsel's Report

None.

9. Board Member Comments

Various Board Members indicated that ridership has been better than hoped for and were pleased with the reception by the cities along the alignment.

Board Member Evans inquired as to the delay with the new cars on the alignment. Mr. Burner indicated that the commissioning and the CPUC certifications have been very time consuming.

Vice Chair Pedroza thanked Lisa Levy Buch on the recent Art Book made available.

10. Adjournment

Chairman Tessitor adjourned the meeting at 7:38 pm.